

**THE LINK & OPTION CENTER, INC.**

**HIRE ON THE SPOT!**

**JOB FAIR**

**JOIN OUR TREATMENT TEAM!**

**Monday, April 30th—11:00 am to 2:00 pm**

**The Link & Option Center, Inc.**

**924 E. 162nd St., Ste. A —South Holland**

**By appointment only!**

Qualified applicants may forward their resume to [pmeagher@link-option.com](mailto:pmeagher@link-option.com). To schedule an interview, please call Pat Meagher at:

**708-331-8111 X204**

**OPPORTUNITIES**

**Clinical Outreach Coordinator**

**Outreach and Engagement Worker  
(8 open Outreach Worker positions)**

**1 DAY ONLY!**

**THE LINK & OPTION CENTER, INC.**

**Job Description**

**PROGRAM:** Behavioral Health Services

**POSITION TITLE:** Clinical Outreach Coordinator

**QUALIFICATIONS:** Qualified Mental Health Professional (QMHP), Master's degree in Psychology, Social Work or Counseling is required.

**REPORTS TO:** Clinical Director

**ESSENTIAL FUNCTIONS:**

- Link participants to primary care, dental care, vision care, hearing care, mental health, addiction and recovery, food, clothing, housing, homeless prevention, communication, transportation, employment, SSI, SSDI, medical and financial services, among other things.
- Coordinate client Crisis Intervention services from designated hospitals with hospital Case Management Staff and ER Staff.

**RESPONSIBILITIES:**

In this position, you will coordinate care management for men, women and children, as well as additional experience working with Homeless, Substance Use, Mental Health, Criminal Justice, and Child Welfare services populations.

**EDUCATION/KNOWLEDGE, SKILLS AND ABILITIES:**

- Some experience providing therapy and case management services for children, families and adults.
- Working knowledge of Microsoft Office applications (Word and Excel).
- Must complete HIPAA training.
- Must be able to pass background/criminal check.
- Valid IL Driver's License and Valid IL Automobile Insurance, with reliable transportation.
- Preferred knowledge includes: Trauma-informed care.
- Spanish speaking a plus.

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**THE LINK & OPTION CENTER, INC.**

**Job Description**

**PROGRAM:** Care Management

**POSITION TITLE:** Outreach and Engagement Worker

**QUALIFICATIONS:** Bachelor's Degree in behavioral science and at least two years of experience providing services to individuals with mental illness; OR

High School Diploma and at least four years of experience providing services to at-risk populations.

**REPORTS TO:** Clinical Outreach Coordinator

**ESSENTIAL FUNCTIONS:**

The Client Outreach and Engagement Worker engages with the mentally ill and substance use disorder individuals in the community and/or homeless to provide integrated care management for medical and behavioral health integrated services, linkages to housing and social services unmet needs.

**EDUCATION AND KNOWLEDGE, SKILLS AND ABILITIES:**

Some experience providing therapy and case management services for children and families.

- Community Health Worker Training.
- Must complete HIPAA training.
- Must be able to pass background/criminal check.
- Valid IL Driver License and Valid IL Automobile Insurance with reliable transportation.
- High School Diploma required.
- Bachelor's Degree preferred.
- Preferred Knowledge includes: Trauma Informed Care.
- Spanish Speaking a plus.

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